Application For Employment

SEVERINO
TRUCKING CO., INC.

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, Age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

PLEASE PRINT

Position Applied For: _____ **Salary Desired:** _____ **Date of Application:** _____

How Did You Learn About Us?

_____**Advertisement** _____**Friend** _____**Walk – In**
_____**Employment Agency** _____**Relative** _____**Other**_____

Last Name:_____ **First Name:**_____ **Middle Name:**_____

Address: Number/Street _____ **City:** _____ **State:** _____ **Zip Code:** _____

Telephone Number(s): _____ **Social Security Number:** _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? _____Yes _____No

Have you ever filed an application with us before? _____Yes _____No
If yes, give date

Have you ever been employed with us before? _____Yes _____No
If yes, give date

Are you currently employed? _____Yes _____No

May we contact your present employer? _____Yes _____No

Are you prevented from lawfully becoming employed in this Country because of Visa or Immigration Status? _____Yes _____No
Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? _____

Are you available to work: _____ Full Time _____ Part Time _____ Shift Work _____ Temporary

Are you currently on "lay-off" status and subject to recall? _____Yes _____No

Can you travel if a job requires it? _____Yes _____No

Have you been convicted of a felony within the last 7 years? _____Yes _____No
Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain:_____

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer _____ Dates Employed From _____ To _____

Address _____ Work Performed _____

Address _____ Telephone Number _____

Job Title _____ Supervisor _____

Reason For Leaving _____ Hourly Rate Starting _____ Ending _____

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Address _____ Work Performed _____

Address _____ Telephone Number _____

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Reason For Leaving _____ Hourly Rate Starting _____ Ending _____

If you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status?

_____

_____

_____

_____

Education

	Name and Address of School	Course of Study	Years	Diploma Degree
Elementary School				
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

State any additional information you feel may be helpful to us in considering your application.

_____

_____

_____

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner the activities involved in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached.

_____ Yes _____ No

References

1. Name:_____ Phone #_____

   Address:_____

2. Name: _____ Phone #_____

   Address:_____

3. Name: _____ Phone #_____

   Address:_____

Applicant's Statement

I Certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving At an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

_____ _____

Signature of Applicant Date

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview _____ Yes _____No

Remarks _____

Employed _____ Yes _____No Date of Employment _____

Job Title _____ Hourly Rate/Salary_____ Department_____

By_____ Date _____

Notes

_____

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